

Information for parents / carers re students coming back w/c 15 June 2020

UTC Sheffield, City Centre have increased student online learning using Teams as the predominant method of delivery. This may be supplemented with face to face delivery on site in the coming weeks, for those students who require additional support. All students have been sent information on how to download and set up Teams. Should any student have difficulties with this, please contact admin@utcsheffield.org.uk and we will address your query as soon as possible.

Therefore, our offer of face to face teaching, in line with government advice is that we will invite key worker/vulnerable/students who cannot access online delivery.

In preparation for the possibility of students attending, a full and detailed Risk Assessment has been completed and approved to inform supporting the safety of all staff and students at the UTCs.

Additional cleaning is in place and there is hand sanitiser around the UTCs as well as the soap and hot water washing facilities.

At such a time that students need to attend, the following guidance and measures will have to be adhered to:

2 metre social distancing is in place including procedures such as, lining up outside / for handwashing / for entering rooms.

Students will be allocated individual desks / workstations and will work in set groups that they will stay with.

Remember to wash hands for at **least 20 seconds** before leaving home, upon arrival at the UTC, before and after break, after going to the toilet and after sneezing / coughing / touching your face.

Please wash clothes regularly.

The Behaviour Policy in each UTC is in place and any students not following instructions will be sent home.

Please see the "Catch it, Bin it, Kill it", handwashing and how to clean your mobile phone information on the web-site: <https://city.utcsheffield.org.uk/information/covid-19-update-page/>

Please ensure that you still advise your local UTC if your child is not attending on a specific day and report any illness to us and any symptoms / tests / test results must be disclosed to your local UTC.

Students remember to bring water in your own water bottle, these can be filled up from the water fountains.

Students please bring your own stationery and a calculator.

There will be no catering provision at the UTCs - anyone on FSM will still receive vouchers throughout the summer term.