

NC/VM

27 March 2018

Dear Parent / Carer

UTC Sheffield 2018/2019 Academic Year regarding the change to 13-19 age range

I would like to take this opportunity to inform you of arrangements for the new academic year to take account of our UTCs increase in age range from ages 13-19 (Year 9 – Year 13). To accommodate the extra year group in Year 9, the UTCs will have three break and lunch sittings instead of two as we currently operate. Within this arrangement for the school day, it has been decided to change to six longer lessons during the day as opposed to seven shorter lessons. By doing this our UTCs maintain longer learning time during the day over that of traditional schools:

UTC Sheffield current learning time = 345 minutes per day

UTC Sheffield 2018/2019 learning time = 335 minutes per day

Traditional school learning time = 300 minutes per day

Proposed daily timetable from September 2018

| | | |
|-------------------------|-------------|-------------------------------|
| Registration | 8.30-8.40 | Registration in Tutor Room |
| Period 1 | 8.40-9.35 | |
| Period 2 | 9.35-10.30 | |
| Tutor Time / Break a | 10.30-10.45 | 15 minutes |
| Tutor Time / Break b | 10.45-11.00 | 15 minutes |
| Tutor Time / Break c | 11.00-11.15 | 15 minutes |
| Period 3 | 11.15-12.10 | |
| Lunch a / Period 4a | 12.10-12.40 | 30 minutes |
| Lunch b / Period 4b | 12.40-13.10 | 30 minutes |
| Lunch c / Period 4c | 13.10-13.40 | 30 minutes |
| Period 5 | 13.40-14.35 | |
| Period 6 | 14.35-15.30 | Y9 enrichment time (optional) |
| Enrichment/Intervention | 15.30-16.30 | |

Within the above arrangement, all students will have a 15-minute break, 30-minute tutor period and a 30-minute lunch break.

Continued . . .

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The Year 9 students will have a slightly shorter day (as requested by the Department of Education) with one less taught period per day. Formal lessons will finish at 2.30pm to support travel arrangements for younger students. For Year 9 students, targeted and optional opportunities for enrichment and intervention will be planned throughout the year. Details of these sessions will be communicated to parents and students as they arise. As outlined below, Year 9 students can stay at the UTC for private study in a supervised area beyond 2.30pm.

Year 10, Year 11 and Post-16 students will have formal lessons until 3.30pm with optional opportunities for enrichment, intervention and personal study being made available from 3.30pm until 4.30pm on identified days of the week. The building will be open until 4.30pm to support individual travel and study arrangements.

If you have any queries about these arrangements, we will be more than happy to follow these up via communicating with myself or the Principal at the UTC your child attends.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N. J. Crew', with a stylized flourish extending to the right.

Nick Crew

Executive Principal