

ARE/JWA

23 July 2020

Dear Parent/Carer/Student - Y14

I hope you are keeping safe and well in these unprecedented times. Due to the abrupt end to the academic year and therefore not seeing students as we usually would, please could I draw your attention to the plans for the start of September 2020* (*based on current guidance. Please check our website for updated information).

One to One Meetings

I would like **ALL** Y14's to pop into UTC Sheffield, City Centre on **Tuesday 8 September 2020, between 09.30am and 10.30 am**, to have quick meeting with Mr Middleton regarding their Option subjects. This will assist in ensuring your son/daughter has a relevant timetable and a prompt start to the new academic year. Formal lessons begin on Friday 11 September 2020.

Bring Your Own Device (BYOD)

To enhance a student's learning and allow for self-directed study, students returning to Post 16 at UTC are reminded that a personal device (Tablet/Laptop) is essential. Students should ensure that the device is capable of generating documents for coursework, these include Word/Excel/Powerpoint. Specialist software packages are available in the building, so capability to run these packages is not a necessity. Students bringing their own devices, will allow them to meet deadlines for Post 16 coursework in a timely fashion, by maximising their ability to work around the building. If your child qualifies for FSM, then please get in touch and the UTC will ensure that a suitable device can be utilised at set times, where required around the building. Please note a phone is not a suitable device.

GDPR - The General Data Protection Regulations 2016. Please could I draw your attention to the new regulations covering data protection that became enforceable in May 2018, for further information regarding our privacy notice please go to: <https://city.utcsheffield.org.uk/policies/>

The new academic year begins on **Friday 11 September 2020** for all students.

*** All of the above is subject to government guidance at the time**

I wish you an enjoyable summer break and look forward to seeing you in the new academic year.

Please do contact admin@utcsheffield.org.uk should you have any queries during the summer break. (The Admin Team will be available from Monday 10 August 2020).

Yours faithfully



Mr A Reynolds
Principal

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