

NC/VM

20 May 2020

Dear Parent / Carer

The Sheffield UTC Academy Trust
Planning regarding The Department for Education advice from 1 June 2020

As you may be aware the Government is looking towards reintroducing certain students to their school settings.

We are planning our approach to meeting the requirements below, including considering policy and comprehensive risk assessments. We will continue to listen to the Government and Sheffield City Council's advice [with](#) regard to this strategy.

From the week commencing 1 June 2020, the DFE has asked secondary schools, sixth form providers and further education colleges to offer some face-to-face support to supplement the remote education of Year 10 and Year 12 students who are due to take key exams next year, alongside the provision they are offering to priority groups.

Within our planning we have carefully considered the additional issue for University Technical Colleges (UTCs) relating to the distance and travel issues for many of our students.

A UTC is unique compared with a more traditional secondary school. Our year groups tend to be smaller and our catchment area is much wider than a school providing education for students in their local area. This means that our building capacity is different from a traditional school and many of our students have to travel long distances on public transport to get to us.

Therefore, our plan from Monday 1 June 2020 aims to address the requirements for additional delivery to supplement remote learning, whilst addressing the concerns of students/parents about returning to the UTC and allow us to effectively socially distance within the UTC buildings.

Educational delivery from 1 June 2020

During the week beginning Monday 1 June, our staff will increase their attendance to the UTCs to complement the current staff provision for priority groups of students. During this time they will plan and produce resources to support future subject delivery beginning from Monday 8 June and continue with the current on-line learning provision for our students.

From Monday 8 June, each UTC will communicate a weekly timetable for our Year 10 and Year 12 students offering active teacher-presented on-line lesson delivery via TEAMS, including both live and pre-recorded lessons. Students and parents will be given information on how to engage fully with these lessons and how to feedback to teachers to support their child's progress via work submission, question and chat functions using TEAMS. During these sessions, in line with good practice relating to GDPR, all students' identities will remain protected, no visible images will be recorded.

Live lessons involving students will be recorded to allow our monitoring regarding safeguarding but will be erased within 7 days of the session.

Additionally, each UTC will start to offer some face to face delivery drop-in sessions for subjects at the UTC to support key students identified as those who will benefit from this additional opportunity. A booking system will be in place for such sessions to ensure social distancing can be operated successfully around the UTC.

There is no expectation that parents have to send students to the UTC for such sessions, as our future on-line virtual curriculum will fully support the majority of students without the need to travel to the UTCs.

Our staff will also ensure we arrange individual well-being contact with all students, via telephone calls, to pick up on any issues arising. If you are experiencing any IT issues with accessing on-line delivery please let the UTC know during the week commencing the 1 June by contacting:

admin@utcsheffield.org.uk

This delivery strategy has been prepared in conjunction with the current Covid-19 conditions, the UTCs unique wide, regional cohort distribution and the need to socially distanced, both whilst travelling to the UTCs and when in the building. We will continue to review the situation on a weekly basis taking into account the latest Government and Sheffield City Council advice.

All of us wish to return all students to full time education at the earliest opportunity when it is safe to do so.

Kind regards



Nick Crew
Executive Principal

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