

ARE/JWA

23 October 2019

Dear Parent/Carer

Following a very busy term, I would like to express my thanks to you in supporting the fantastic start to the year at UTC Sheffield, City. The building is busy with almost 500 students now on roll. The Climate for Learning is again excellent, supported by the very mature and enthusiastic attitude of our students. Current feedback from the many students, parents, employers and community stakeholders has been extremely positive.

Arrangements for Exams after Half Term

All Y12 students, who are re-sitting exams will have received their timetable of examinations, however, I have provided the following overview: -

Date	Time	Examinations Board	Paper (Component)
Mon 4 Nov	09.00	AQA	English paper 1
Tue 5 Nov	09.00	Edexcel	Maths paper 1
Wed 6 Nov	09.00	AQA	English paper 2
Thur 7 Nov	09.00	Edexcel	Maths paper 2
Mon 11 Nov	13.30	Edexcel	Maths paper 3

Enrichment

There will be a range of enrichment opportunities for all year groups to choose from which will begin immediately after half term; with further details available on the website.

Intervention

Intervention sessions for Y11 will begin immediately after half term; with further details available on the website.

Year 11 Sheffield Progress and Work Experience – Contact Mrs Helliwell

After half-term, Year 11 students will be focusing on completing their applications for Post-16 through Sheffield Progress. From Monday 4 November 2019, students will be issued with their Sheffield Progress log-ins through Mrs Helliwell. Parents can support by encouraging completion remotely at home and discussing options. We would encourage all students to apply to the UTC; all Year 11 are entitled to a place depending on good progress and meeting our entry requirements.

Year 13 – Applications for jobs, Apprenticeships and University – contact your tutor

We have already seen our first applications to UCAS being secured and the deadline for all applications to UCAS is Tuesday 14 January 2020. However, students will need to allow time for a reference to be written and added to their application before it is sent, so our INTERNAL DEADLINE is **14 November 2019**. Students should have attended a weekly session with their form tutor and a weekly assembly in which important information regarding progression has been relayed. Students with any queries should contact their form tutor in the first instance or speak to Miss Khan your Learning Manager for support. 1-1 careers interviews for those students who have yet to decide on their options can be booked directly with Miss Khan by e-mailing her on skhan@utcsheffield.org.uk

Recruitment

Thank you for your continued support for UTC Sheffield City Centre. We are now advertising our recruitment events for applicants for September 2020 on our Website. We are gaining very high levels of interest for places next year, so please book your place at one of our forthcoming events.

We are delighted that our recruitment events have been well supported by student ambassadors who have continued to impress prospective new applicants and their parents.

Student Council

We have recently held elections and we now have 38 students elected to the UTC Student Council, this includes four students with additional responsibility of Principal and Vice Principal at both Key stages.

Reminder - Supplying us with medical information

If a student needs to leave site to attend a medical appointment, we will require evidence in the form of an appointment card or dated prescription and prior consent from Parents / Carers. In the event of your child being ill and needing to leave site, contact will be made with Parent / Carer through reception. If your child is ill/absent, please ring admin on: 0114 260 3970. We will only accept this information from the parent/carer. Students should not contact us directly on their phones to inform us that they are absent.

Bike Storage

After half term we will offer students the opportunity to store their bicycles in a locked area behind the school. This would be at your discretion as UTC cannot take responsibility. We would still ask that you provide a 'D' lock to ensure the bicycle is safe in the secure area.

Extreme Weather Protocol

I would like to let you know that information about possible UTC closures, which could result from extreme weather conditions over the winter period will be shown on the home page of our website from early in the morning. We will also update the website to indicate when we expect to re-open. Information will also be broadcast by local radio stations (BBC Radio Sheffield, Hallam FM, TRAX FM) and on their websites, as with other schools in the Sheffield region.

Future Key Dates

We return after October half term on **Monday 4 November 2019**

Wednesday 13 November 2019 – Y12 Showcase at City Centre & Y11 Careers Event

Progress Tracker 1 Parental Consultation Evening will take place on **Wednesday 20 November 2019**. Although we prioritise appointments for parents/carers of students that teachers have requested to see (marked Y on the Progress Tracker), parents/carers are able to request appointments at any of our five parents' evenings. Please use the following link to book an appointment: <https://utcsheffield.parentseveningsystem.co.uk>, this will go live on **Friday 15 November 2019**, once Progress Trackers have been emailed home to parent/carers. You will need your child's surname and date of birth to access the booking system.

The last day of the Autumn term will be **Friday 20 December 2019** and students return on **Tuesday 7 January 2020**.

May I take this opportunity to wish you all a relaxing half term.

Yours sincerely



Mr A Reynolds
Principal

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