

ARE/JWA

26 October 2018

Dear Parent/Carer

Following a very busy term, I would like to express my thanks to you in supporting the fantastic start to the year at UTC Sheffield, City. The building is busy with almost 500 students now on roll. The Climate for Learning is again excellent, supported by the very mature and enthusiastic attitude of our students. Current feedback from the many students, parents, employers and community stakeholders has been extremely positive.

Arrangements for Exams during Half Term and Beyond

All Y12 students, who are re-sitting exams will have received their timetable of examinations, however, I have provided the following overview: -

Date	Time	Examinations Board	Paper (Component)
Monday 5 November 2018	09.00	AQA	GCSE English Language Paper 1
Tuesday 6 November 2018	09.00	Edexcel	GCSE Maths Non Calculator (1F)
Wednesday 7 November 2018	09.00	AQA	GCSE English Language Paper 2
Thursday 8 November 2018	09.00	Edexcel	GCSE Maths Calculator (2F)
Monday 12 November 2018	09.00	Edexcel	GCSE Maths Calculator (3F)

Enrichment

There will be a range of enrichment opportunities for all year groups to choose from which will begin immediately after half term; with further details available on the website:

<https://city.utcshffield.org.uk/information/enrichment>

Intervention

Intervention sessions for Y11 will begin the immediately after half term; with further details available on the website: <https://www.utcshffield.org.uk>

World Skills Competition

We have four teams of current students and a team of UTC Alumni students competing in the WorldSkills competition at the NEC, Birmingham from 14 – 18 November 2018. We would like to wish these students the very best of luck.

Business Dress

Week beginning 5 November 2018 marks the start of zero-tolerance with regards to uniform transgressions. Students will be expected to wear full business dress as per the uniform dress code. Sadly, sanctions will be issued to those who consistently refuse to adhere to our and prospective employer expectations, irrespective of year group or Key Stage or curriculum area.

Year 11 UCAS Progress and Work Experience – Contact Miss Fox

Congratulations to our Year 11 students who have secured work experience placements week commencing 22 October 2018. Please ensure that all reflective work experience journals are completed and returned to the UTC by Friday 9 November 2018.

After half-term, Year 11 students will be focusing on completing their applications for Post-16 through UCAS Progress. From Monday 5 November, students will be issued with their UCAS Progress log-ins through Citizenship lessons. Parents can support by encouraging completion remotely at home and discussing options. We would encourage all students to apply to the UTC; all Year 11 are entitled to a place depending on good progress and meeting our entry requirements.

Year 13 – Applications for jobs, Apprenticeships and University – contact your tutor

We have already seen our first applications to UCAS being secured and the deadline for all applications to UCAS is Tuesday 15 January 2019. However, students will need to allow time for a reference to be written and added to their application before it is sent, so our INTERNAL DEADLINE is **15 November 2018**. Students should have attended a weekly session with their form tutor and a weekly assembly in which important information regarding progression has been relayed. Students with any queries should contact their form tutor in the first instance or speak to Miss Agate your Learning Manager for support. 1-1 careers interviews for those students who have yet to decide on their options can be booked directly with Miss Agate by e-mailing her on magate@utcsheffield.org.uk

Recruitment

Thank you for your continued support for UTC Sheffield City Centre. We are now advertising our recruitment events for applicants for September 2019 on our Website. We are gaining very high levels of interest for places next year, so please book your place at one of our forthcoming events.

We are delighted that our recruitment events have been well supported by student ambassadors who have continued to impress prospective new applicants and their parents.

Student Council

We have recently held elections and we now have 38 students elected to the UTC Student Council, this includes four students with additional responsibility of Principal and Vice Principal at both Key stages.

Reminder - Supplying us with medical information

If a student needs to leave site to attend a medical appointment, we will require evidence in the form of an appointment card or dated prescription and prior consent from Parents / Carers. In the event of your child being ill and needing to leave site, contact will be made with Parents / Carers through reception. Students should not contact directly on phones.

Extreme Weather Protocol

I would like to let you know that information about possible UTC closures, which could result from extreme weather conditions over the winter period will be shown on the home page of our website from early in the morning. We will also update the website to indicate when we expect to re-open. Information will also be broadcast by local radio stations (BBC Radio Sheffield, Hallam FM, TRAX FM) and on their websites, as with other schools in the Sheffield region.

Future Key Dates

A polite reminder of the UTC staff training day (closed to students) will take place on **Friday 26 October 2018** (day before Autumn half term holiday).

We return after half term on **Monday 5 November 2018**

Wednesday 14 November 2018 – Y12 Showcase at City Centre

Progress Tracker 2 Parental Consultation Evening will take place on **Wednesday 21 November 2018**. Although we prioritise appointments for parents/carers of students that teachers have requested to see (marked Y on the Progress Tracker), parents/carers are able to request appointments at any of our five parents' evenings. Please use the following link to book an appointment: <https://utcsheffield.parentseveningsystem.co.uk>, you will need your child's surname and date of birth to access the booking system.

The last day of the Autumn term will be **Thursday 20 December**.

May I take this opportunity to wish you all a relaxing half term.

Yours sincerely



Mr A Reynolds
Principal

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